

## Worksheet for 208 Minor Amendment Process:

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1. Set meeting date for Environmental Committee. This date will be at a time agreed upon by the Chair of the Environmental Committee, Executive Director of the BCDCOG, and the representative for the proposed project. The Chair of the Environmental Committee has the option to send the proposed project before the Technical Advisory Committee to the Environmental Committee for review.

**Technical Advisory Committee Meeting Date (Optional):** \_\_\_\_\_

**Environmental Committee Meeting Date:** \_\_\_\_\_

**Full COG Board Meeting Date:** \_\_\_\_\_

2. Place Public Notice in area newspaper. Applicant is responsible for placing advertisements in local newspapers. Advertisements are to be placed in local newspapers at least two (2) weeks before the date of the meeting or polling of the Environmental Committee can occur. An **Affidavit of Publication** from the newspaper must be provided to the COG for its records. The notice must contain the following elements; (any changes to the notice must be reviewed by the BCDCOG staff).

### Public Notice

(**COMPANY NAME**) is proposing an amendment to the BCD Regional 208 Water Quality Management Plan to discharge (**TYPE OF DISCHARGE**) to (**WATERBODY DISCHARGING INTO**). Individuals with questions or comments concerning the proposed amendment may contact Andrea Pietras, Planner, at the BCD Council of Governments, 5290 Rivers Avenue, Suite 400, North Charleston, SC 29406 or by calling (843) 529-0400 between the hours of 9 AM and 5 PM. All comments must be received by 5 PM, (**DATE 2 WEEKS AFTER THE AD IS RUN**).

**Date notice will appear in newspaper:** \_\_\_\_\_

**Name of newspaper:** \_\_\_\_\_

3. All comments received by the COG will be sent to the representative of the proposed project. If there are a significant number of comments, or if the Chair of the Environmental Committee decides that there is need for a public meeting, one will be scheduled before the Environmental Committee can meet.

**Date of Public Meeting (Optional):** \_\_\_\_\_

**Location of Meeting (Optional):** \_\_\_\_\_

4. Environmental Committee will meet and discuss and vote on a recommendation for the proposed project or be polled either over the phone or through the mail for a vote. The option is up to the discretion of the Chair of the Environmental Committee.
5. The Full COG Board will consider the Environmental Committee's recommendation and vote on a final decision for the proposed project.