

ADDENDUM NO. 1

TO: All Vendors

FROM: Jason McGarry, Procurement/Contracts Administrator

SUBJECT: COG2020-02: Transit Design Guidelines

DATE: May 12, 2020

This Addendum No. 1 modifies the Request for Proposal (RFP) only in the manner and to the extent as stated herein.

QUESTIONS AND ANSWERS

- 1) Would the BCDCOG accept electronic submissions of proposals?**
 - a. Yes, proposals can be sent to contact@bcdcog.com. They must be received before 3:00 PM on 5/22/2020.
- 2) Is a cost proposal required with our submission?**
 - a. No
- 3) If so, are cost proposals submitted by proponents required to comply with federal acquisition regulation (FAR) part 31?**
 - a. FTA requirements must be met
- 4) Is it acceptable to provide our schedule and budget (if applicable) on 11x17 format, and count as one page?**
 - a. Yes
- 5) Do the required forms, on pages 15-17, count toward the 50-page limit?**
 - a. No
- 6) Do the subconsultants need to fill out the following forms: Appendix B – Certifications and Assurances, Attachment VI Certification Regarding Lobbying, and Attachment IV Certification Regarding Debarment, Suspension?**
 - a. No
- 7) Can we submit the 330 forms in an appendix?**
 - a. Yes
- 8) Do you provide the 330 forms or can we use the standard form downloaded online?**
 - a. Standard
- 9) Will there be interviews for the top candidates, and when will those interviews take place?**
 - a. TBD
- 10) The proposal response is limited to 50 pages. The RFQ states that SF 330 are not included in the 50 page proposal response but also lists SF 330 as part of the required proposal response. Are the 50 pages to include the full SF 330 for both the prime consultant and subs? Or is the proposal 50 page limits in addition to full SF 330s for the prime and sub?**
 - a. In addition to full SF330

- 11) Would a federally recognized woman-owned small business qualify to meet the DBE requirement of this project that is not a firm listed on SCDOT's DBE list?**
a. No, must be on the SCDOT list.
- 12) If we were to include a Table of Contents within our proposal response, would this page count toward the 50-page limit? On p. 3 of the RFP several items are specifically excluded from the page limit but there is no mention of a Table of Contents.**
a. No
- 13) There is not a place within Appendix A to acknowledge or provide a signatory for the FTA Required Clauses. Do we need to acknowledge these clauses by other means (i.e., within the cover letter)?**
a. No

Offeror shall acknowledge receipt of Addendum No. 1 in the space provided below and return with their proposal. Failure to do so will subject the proposal to rejection.

Authorized Signature

Company Name

Date